



Bilingual Education Exchange  
 tel: 06 44 98 25 74 email: bee.eymet@gmail.com  
 www.learnwithbee.com

# BEE REGISTRATION FORM

## 2014-2015

### Adult (s) registering for BEE classes

Name of Adult (1)	
Name of Adult (2)	
Postal Address	
Email address	

Telephone Nos	Home	Mobile
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Class(es) you are enrolling for ?	

### Privacy Statement

Please tick these boxes to confirm:

<b>Terms and Conditions</b>	I/we have read and accept the Tuition Fees Terms and Conditions for 2014-2015	<input type="checkbox"/>
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<b>Email confirmation</b>	I/we understand that my/our email address will only be used by Bilingual Education Exchange and will not be disclosed to any third parties	<input type="checkbox"/>
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Date ..... Signature(s) .....

Bilingual Education Exchange, Mairie d'Eymet, 27 Avenue de la bastide, 24500 EYMET

[www.learnwithbee.com](http://www.learnwithbee.com) email: bee.eymet@gmail.com

Siret No : 50516260200021

Thank you for the time you have spent completing these forms



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## BILINGUAL EDUCATION EXCHANGE TERMS AND CONDITIONS 2014-2015

1. Tuition fees for classes are invoiced termly in accordance with the French school year. (\*Please also refer to point 8).
2. **Fees are payable in full at the beginning of each term** by cheque, cash or PAYPAL (for a fee of 4% charged by PAYPAL). Cheques should be made payable to **Bilingual Education Exchange**.
3. Upon receipt of the registration form (online or paper registration) we will issue an invoice with payment instructions. **We reserve the right to refuse entry to classes if payment has not been made.**
4. As an association we charge an **annual membership**. For the year 2014-2015 the membership is 30€ per family. For members who join in the spring term, the membership fee reduces pro-rata to 20€ and for the summer Term 10€. **In the event a Member leaves during the year the membership fee is non refundable.**
5. If you wish to withdraw permanently from any BEE class for which you have registered, you will need to give us 2 weeks' written notice. We will issue a final statement and any amounts outstanding by either party are to be settled within 7 days of receipt.
6. In the event that BEE cancels classes for any reason, we will notify members in advance and payment for classes **will be refunded** subsequently. Please note we do not refund payment due to any other unforeseen circumstances including illness.
7. Completion of the registration form does not guarantee a place in BEE classes. This will depend upon student numbers and teacher availability. In the unlikely event that we cannot offer you a place, we will return your payment in full and offer you the chance to take up association membership to give you a higher priority when a place becomes available.
8. \*BEE classes are scheduled in accordance with the French school year. It may be possible to run classes during the school holiday periods, subject to teacher availability and a minimum number of attending students. Please note that by giving verbal or written agreement to attend classes during the school holidays, you will receive an invoice for advance payment of these additional sessions.

SIGNATURE(S) .....

DATE .....

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